

## Role Description

### Section 1 – Details of the post

Please enter the 'role title' and include any major responsibilities, such as Area Dean, that are not separate appointments together with the rough proportion of time allocated to each. If you hold a part-time or dual-role post, please include the amount of time given to this role.

Name of office holder	
Role title (as on licence)	Associate priest (to be known locally as Local Minister)
Name of benefice/parish	Wrington with Langford and Redhill, Burrington and Butcombe
Deanery	Locking
Archdeaconry	Bath
Stipendiary or Non-stipendiary	Non-stipendiary (House for duty)
Proportion of time given to this role, if not full-time? Please list any other licensed or contractual appointments:	Sundays plus two days

### Section 2 – Role purpose: generic

#### Associate Minister

1. To share with the Bishop of Bath & Wells, the Bishop of Taunton and the Incumbent of the Benefice in the cure of souls in the parish(es).
2. To have regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national and local safeguarding policies, the Diocesan Guidelines for Clergy and all other relevant legislation, in accordance with the Archbishops' statement Guidelines for the Professional Conduct of the Clergy.
3. To work with any other ministers in the parish/benefice, members of the Parochial Church Council and key lay leaders in the development of the church in the

parish/benefice, having regard to the need for sustainability and effectiveness in mission.

4. To release the energy and gifts of the whole people of God.
5. To assist with providing a high standard of worship, preaching and pastoral care.
6. To be ready and willing to reimagine ministry and mission with the recognition that some initiatives may not always bear fruit.
7. To contribute, where appropriate, to the life of the wider church (possibly at a deanery, diocesan or national level) and community.

### **Section 3 – Role Context**

The core role is to be the Local Minister of Redhill (a geographically distinct area to the north of Wrington, just south of Bristol International Airport). In addition, up to half a day per week plus some Sunday duties will be spent in the wider benefice.

### **Section 4 – Role purpose: specific**

- to be Redhill's Local Minister with day-to-day responsibility to provide pastoral care and worship for the community there.
- to work with the young families in the village of Redhill, offering a monthly Family Service.
- to be a pastoral presence across the village.
- to lead appropriate teaching opportunities e.g. the fortnightly house group shared between Christ Church, Redhill and St Michael's, Butcombe.
- to work closely with the Chapel Wardens and Chapel Committee.
- to assist with other services across the benefice.
- to assist in the wider benefice (roughly ½ day per week) as agreed with the Redhill Chapel Committee. [Precisely what responsibility this is will depend on the interests and experience of the successful applicant e.g. pioneer ministry in new housing, work with schools, lay training.]
- to provide cover for the Rector of Wrington as appropriate.

### **Section 5 – Key contacts and relationships**

Deanery and Diocesan contacts:

- The Diocesan Bishop, Suffragan Bishop and Archdeacon
- The Deanery Chapter and Synod
- The Area Dean and Lay Dean
- Local ministry group
- Diocesan advisers in specialist areas

Benefice contacts:

- Incumbent and preaching team
- Lay leaders in the parishes
- The churchwardens and the parochial church council
- Schools
- Church and community groups
- Committees
- Other

### Section 6 – Parish/Benefice Summary

For those in team ministries please note where the specific responsibilities of the post-holder are located if these are for a specific church or congregation rather than the whole benefice.

Number of Parishes	1
Patron(s)	Society of the Maintenance of the Faith
Number of PCCs:	1
Number of Churchwardens	2 churchwardens plus 2 chapelwardens
Number and type of Ministers:	1 ordained incumbent 1 house for duty associate priest
Parish Paid Staff:	Benefice administrator Organist
Parish Unpaid Staff:	Pastoral co-ordinator Fabric co-ordinator
Buildings (churches, chapels, halls):	Christchurch, Redhill The church works well with Redhill Village Hall (next door); however, the church is has no responsibility for the hall.
Churchyard(s):	Christchurch, Redhill (open)

## Section 7 – Sign off

	Signature*:	Date:
Signed by Minister:		
Signed by Incumbent (if Role Description for Associate Minister):		
Signed by Archdeacon:		

\* This can be in electronic form.

This document should be reviewed and refreshed as part of the Ministerial Development Review process to ensure that it is still current. Amendments might also be made if circumstances change, for example in the way you share work with colleagues. If major amendments are made to your role description, then a signed copy should be signed off by the Archdeacons who will log it on the diocesan IT system.

**Following review, please send this to be signed off and saved by your Archdeacon.**